Date: January 19, 2005

From: Thomas Wendt, Director, Field Services

To: ASME Region V Student Section Chairs
ASME Region V Student Section Advisors

Cc: Len Anderson, Region V Vice President
Aaron Tsang, Region V College Relations Chair

Subject: 2005 Regional Student Conference

The Region V Student Conference (RSC) will be held in Morgantown, WV on March 31 – April 2, 2005 at the Radisson Hotel at Waterfront Place at Two Waterfront Place, Morgantown, WV. The Student Sections at West Virginia University and West Virginia Institute of Technology will be co-hosting this event and will be separately mailing an invitation and hotel reservation information.

MILEAGE EXPENSES: ASME will make a contribution to each student section that indicates at least one student will attend. Currently ASME Policy 4.5 states the contribution rate for one round trip automobile is 40.5¢/mile with a maximum contribution of $350. Attached you will find a chart listing the Student Sections in Region V and the round trip distance from the Student Section to the Radisson in Morgantown. Please review the chart and determine if you agree with the mileage listed. If the ASME 2005 Regional Student Conference Mileage/Delegation memo is returned to ASME's Midwest Field Office by March 17, 2005 the section should receive its contribution before attending the conference.

COMPETITION PARTICIPATION: If students plan to participate in the Old Guard Oral Competition, Old Guard Poster Competition or the Technical Web Contest, entries can be made online at: http://forms.asme.org/contact/entryform1.cfm. Online entries for the Student Design Contest can be made at: http://forms/asme.org/contact/entryform2.cfm. Students will need their ASME membership ID# to enter a competition. Entries for all competitions will be accepted until Thursday, March 24th. For your reference, a copy of the general rules for each competition is included in this mailing.

STUDENT SECTIONS COMMITTEE ELECTION: The election of the Region V Student Sections Committee Student Representative will take place at the RSC. Please find the enclosed memo outlining the procedures for interested students to become a candidate and information regarding the committee and representative responsibilities.

There are three additional contests you should be aware of:

1. **Charles T. Main Award** – This award recognizes, at a Society-wide level, those Student Members whose leadership and service qualities have contributed, for a period of more than one year, to the program and operation of a Student Section of the Society. The enclosed nomination form must be received by the Regional Vice President no later than February 1, 2005. For more information, please see: http://www.asme.org/honors/ms71/saa/ctmain.html

2. **Arthur Williston Award** – See the enclosed flyer for detailed information regarding the 2005 Arthur L. Williston Award Contest. All papers must be postmarked by February 15, 2005 to the General
Awards Committee. For more information, please see:
http://www.asme.org/honors/ms71/gla/williston.html

3. **Outstanding Student Award** - A nomination form is included for your use in nominating an outstanding member from your student section. Please have your nomination returned to the Midwest Field Office no later than **March 24, 2005**. A certificate will be presented at the RSC or mailed to those students not attending.

All Conference and competition information may be found on the conference website at:
http://www.cemr.wvu.edu/~asme/

Please be aware that this information has also been emailed to you.

If you have any questions regarding the RSC you may contact the following:

**Host Section**

John Kuhlman, Ph.D.
West Virginia University
Engineering Science Building, Room 317
PO Box 6106
Morgantown, WV 26506
(304) 293-3111
john.kuhlman@mail.wvu.edu

**Region V Vice President:**

Len Anderson
Sunoco Toledo/ASME Region V
Sunoco Toledo Refinery
PO Box 920
Toledo, OH 43697
(419) 698-6765
andersonl@asme.org

**Midwest Field Office**

Thomas E. Wendt, PE
ASME Midwest Field Office
1117 S. Milwaukee Avenue, Suite B-13
Libertyville, IL 60048-5258
(800) 628-6437 Fax (847) 680-6012
wendtt@asme.org

Thank you for your cooperation.

Enclosures (8)